

TOWN OF WRIGHTSTOWN

SPRING 2019 NEWSLETTER

MARCH 2019

The purpose of this newsletter is to keep our residents informed on the happenings in the Town of Wrightstown. Included is the 2018 financial summary for the Town of Wrightstown as well as the 2018 financial summary for Sanitary District #1. You will also find the garbage/recycle schedule and featured articles from town administrators. Please forward suggestions for future newsletters to treasurer@townofwrightstown.org.

The Annual Town Meeting will be held on **Tuesday, April 16, at 6:30 PM**. This meeting is intended to give residents an opportunity to voice their concerns and make suggestions. All residents are welcome and encouraged to participate.

The Board of Review hearing will be held on **Wednesday, May 22, from 6:00 to 8:00 PM**. All residents are welcome and encouraged to attend. Objections must be noticed to the Clerk 48 hours prior to hearing. Details will be published in the Brillion News posted at www.townofwrightstown.org, and at the local addresses listed below.

The Open Book Session is a time for residents to come meet with our town assessor if you have questions about your real property assessment. The Open Book Session will be held at the Town Hall on **Wednesday, May 15, from 4:30-6:30 PM**.

Agendas for all meetings are posted at the Wrightstown Town Hall, Greenleaf-Wayside Bank, Dick's Family Foods, and Greenleaf BP as well as on our website at www.townofwrightstown.org. Residents are invited to attend these public meetings.

COMPREHENSIVE PLAN

The Town of Wrightstown has completed the process of updating its comprehensive plan. A comprehensive plan is a document that provides a wealth of background information about the Town and sets forth the Town's vision for the next 20 years for such issues as land use, transportation, housing, economic development and utilities. Under state law every community (town, village, city, county) that regulates the use of land through a zoning ordinance, land division ordinance, official map or shore land zoning must have an up to date comprehensive plan. The updated Town of Wrightstown Comprehensive Plan was adopted by the Town Board on December 19 2018, and can be viewed at www.townofwrightstow.org.

If you wish to review a hard copy, it is available at the Brown County Library, Wrightstown Branch, or by contacting the Town Clerk at 920-864-7927.

The Town Board Meeting is held on the second **WEDNESDAY** of each month.

The Planning Commission Meeting is held on the first **MONDAY** of each month.

The Zoning Board of appeals meets as zoning issues arise. Notice of Zoning Hearings are published in the *Brillion News*.

Hearing dates and times are subject to change. Please check our website or contact our Clerk if you have questions.

www.townofwrightstown.org

Please take the time to visit www.townofwrightstown.org for information on our town, meeting minutes and agendas, and our calendar of events.

Town Board Members

Bill Verbeten, Chairman 920-371-7482

Jesse Juedes, Supervisor 920-371-1403

Ron Diny, Supervisor 920-366-2530

Jeanette Roskom, Treasurer 920-664-3119

Rick Gerbers, Zoning 920-680-2070

Donna Martzahl, Clerk 920-609-7927

INCORPORATION FAQs

What does it mean to “incorporate” as a village? What are the advantages of becoming a Village? Under Wisconsin state law, towns are intended to serve as rural communities with sparse populations and minimal service needs. Towns are unincorporated areas, and allows adjacent incorporated cities and villages to grow through annexation of town land. Through these annexations, the area of a town can shrink and tax base decrease, resulting in higher property tax.

The Town has worked with the Village of Wrightstown to achieve a boundary agreement that can protect land from future annexation. However negotiations were unsuccessful. Incorporation of part of the Town of Wrightstown would allow for a future Village of Greenleaf to annex Town land and planning for the surrounding town lands.

Citizens of the Greenleaf area and the Town of Wrightstown listened to a presentation at the Annual Meeting on April 17, 2018, and asked the Board to pursue the incorporation of Greenleaf as a village. The reasons to incorporate are:

- Preserve the community’s civic identity and character.
- Improve the ability to control the community’s destiny and growth by gaining direct control of the planning, use of land and development process.
- Protect boundaries and areas of the Town from annexation by surrounding villages and cities.
- Protect current and future revenue sources, that is, taxes from developed land that help offset the rising costs of providing government services.
- Ability to negotiate agreements with neighbors as equals.

Here is a list of services currently in place for Town residents and future status of services if Greenleaf becomes a village:

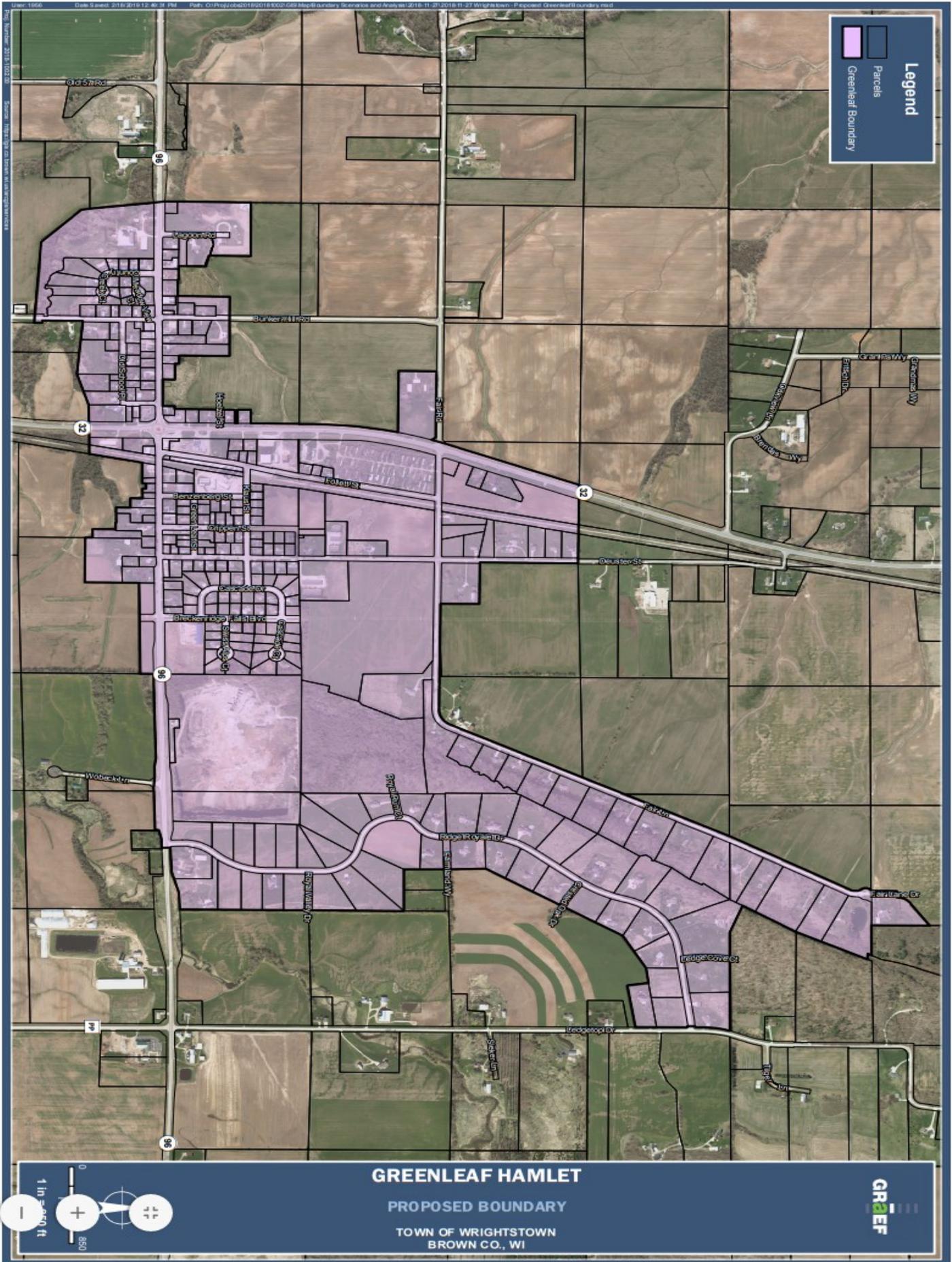
LAW ENFORCEMENT	Provided by Brown County Sheriff’s Office	No proposed change in service
FIRE PROTECTION	Provided by Greenleaf Volunteer Fire Department	No proposed change in service
AMBULANCE SERVICE	Provided by County Rescue Service & Area First Responders	No proposed change in service
SCHOOLS	Provided by Wrightstown Community School District and Unified School District of De Pere	No proposed change in service
GARBAGE/RECYCLING	Garbage pick-up every Wednesday; recycling pick-up every other Wednesday; contracted by Deyo Disposal	No proposed change in service
SEWER/WATER	The Sanitary District would continue as is. extend the sanitary district	No proposed change or plans to
SNOW PLOWING	Contracted with Brown County Highway Commission	No proposed change in service
POSTAL ADDRESSES	Addresses would remain as presently listed. as confirmed with Postal Service	No changes expected at this time

In terms of taxes and municipal finances, there is a financial analysis that is a part of this process. It focuses on the Town and proposed village being financially stable and includes proposed budgets for both governments. This is a requirement for the State of Wisconsin’s Department of Administration’s Incorporation Review Board to determine that the standards have been met, and to allow the final community incorporation referendum to be held.

On July 11, 2018, the Town Board and the Project Incorporation Committee had an open discussion with Graef Consultants Kristan Sanchez, Attorney James Kalny, and Mark Mommaerts, the Planner from Village of Harrison who recently completed incorporation. Mommaerts answered questions from the Committee as well as the general public on Harrison’s incorporation as well as touching on the areas of success and stability with the incorporation.

The Project Incorporation Committee and the Town Board encourages anyone with questions or comments to contact a member to discuss their concerns. Members are Bill Verbeten, Jesse Juedes, Ron Diny, Jeanette Roskom, Donna Martzahl, Rick Gerbers, Stephanie Owen, Bob Stephany, Mike Zirbel, John Brittnacher, Matt Brick, Zach Rutter, Bill Ehnerd and Bob Brick.

INCORPORATION INFORMATION — MAP OF PROPOSED BOUNDARY



ANNUAL REPORT- SANITARY DISTRICT #1 (2018)

SANITARY DISTRICT # 1 - 2018

RECEIPT SUMMARY

Water & Sewer Revenue	\$212,344.78
Delinquent Water/Sewer & Interest	\$15,366.75
Tax Levy	\$39,720.31
Computer Aid	\$63.93
Public Fire Protection	\$55,899.00
Tower Rent	\$43,603.69
Interest Earned	\$5,069.19
Hook Up Fees	
Re-imbursement from Town (Loan Payment)	\$16,816.33
Misc.	\$366.00
TOTAL	\$389,249.98

DISBURSEMENT SUMMARY

Salaries: Maintenance	\$7,179.00
Secretary/Treasurer	\$7,627.68
Commissioners	\$2,770.50
Meter Reader	\$738.80
Taxes	\$3,689.86
Contracted Services	\$43,552.36
Insurance	\$5,512.50
WPSC	\$20,757.01
Other Utilities	\$840.69
Telephone	\$3,582.36
Maintenance/Repairs	\$13,811.06
Testing	\$9,046.33
Snow Removal/Lawn care	\$690.00
Water Breaks	\$7,909.00
Office Supplies/Fees/Publications	\$6,273.86
Audit	\$5,350.00
Chlorine	\$595.50
Engineering and Grant Application	\$0.00
Loan Payments (principal & interest)	\$113,739.76
Sludge Hauling	\$2,481.60
Utility Locating	\$1,986.23
TOTAL	\$258,135.00

INDEBTEDNESS

Baylank Bank Loan Balance 12-31-18	\$130,164.00
Baylank Bank Loan Balance 12-31-18	\$76,545.00
Clean Water Fund Balance 12-31-18	\$229,100.00
*Town responsible for \$110,846.86 of Clean Water Fund.	
Safe Drinking Water Balance 12-31-18	\$360,335.00
*Town responsible for \$100,528.61 of Safe Drinking Fund.	
** Town share of Construction Project	

SUMMARY

Checkbook Balance 1-1-18	\$123,270.60	
Investment Account Balances 1-1-18	\$742,389.00	
	\$865,659.60	
Receipts for 2018	\$389,294.98	
	\$1,254,954.58	
Disbursements for 2018	\$258,135.00	
Checkbook Balance 12-31-18	\$143,275.98	
Investment Account Balances 12-31-18	\$853,543.60	
	\$996,819.58	\$996,819.58

INVESTMENT ACCOUNTS

Sewer Replacement	
Beginning Balance 1-1-18	\$198,304.63
Transfers to Account	\$13,875.00
Interest Earned	\$1,346.18
Less Disbursements	\$0.00
Ending Balance 12-31-18	\$213,525.81

Debt Service Account

Beginning Balance 1-1-18	\$71,943.89
Transfers to Account	\$24,000.00
Interest Earned	\$338.25
Less Disbursements	\$0.00
Ending Balance 12-31-18	\$96,282.14

Savings *****

Beginning Balance 1-1-18	\$215,746.77
Transfers to Account	\$50,000.00
Tower Rent	\$43,603.69
Interest Earned	\$1,176.36
Less Transfers	\$125,250.00
Ending Balance 12-31-18	\$185,276.82

Water Fund

Beginning Balance 1-1-18	\$53,757.93
Interest Earned	\$218.32
Transfers to Account	\$0.00
Ending Balance 12-31-18	\$53,976.25

Unison Credit Union Account

Beginning Balance 1-1-18	\$202,635.78
Business Account	5.02
Interest Earned	\$1,841.78
Transfers to Account	\$100,000.00
Ending Balance 12-31-18	\$304,482.58

The Wrightstown Sanitary District would like to remind customers about certain items that should not enter the sanitary sewer system. Unacceptable items entering the sewer collection system can result in costly repairs which in turn can lead to higher sewer user fees to cover these expenses. Unacceptable items can also cause plugging in homeowners laterals which is the homeowners responsibility to repair.

One of the most common items that can cause issues within the sewer system is disposable cleaning wipes. While the packaging may indicate that the wipes are flushable, these wipes are durable and do not break down. Instead they can accumulate in pipes and laterals and cause plugging. We realize these wipes are very convenient to use and are popular household items. We only asked that they be disposed of in the garbage rather than be flushed. With everyone's cooperation we can limit our repair costs and therefore continue to limit increases in sewer fees. In addition to these disposable wipes, other unacceptable items are listed below.

Chemicals - Motor oil & auto fluids, pesticides, fertilizers & lawn care products, bleach and disinfectants, beauty products, medicine, paint, varnish & paint remover, photographic chemicals. Chemicals such as these can be harmful to the treatment plant and should be taken to a hazardous waste collection site.

Trash- Disposable cleaning wipes, paper towels, dental floss, Q-tips, feminine hygiene products & applicators, cat litter, cigarettes, and all types of disposable diapers. Paper and plastic trash items such as these should be put in your garbage can or dumpster.

Fats, oils, and grease - Fats oils and grease that are poured down the drain can harden into a plug and cause blockages in the system.

Food Waste - Food waste such as meat scraps, bones and fruit and vegetable scraps can cause clogs and block pipes and should be disposed of in the garbage.

THANK YOU

Thank you to Greenleaf Wayside Bank for allowing our residents to make tax payments and water & sewer payments at your location.

The Greenleaf Fire Department is now on Facebook. We will post information about our activities, things that may be of interest to the community and information to keep citizens safe. We will not post anything about an incident unless such a posting would assist the public in the case of an evacuation, an area they would need to avoid or other such matters for their safety, health and wellbeing.

GARBAGE & RECYCLING



Garbage Pickup

Every Wednesday

2019 Recycling Schedule

Every Other Wednesday

April 3 & 17

May 1, 15 & 29

June 12 & 26

July 10 & 24

August 7 & 21

September 4 & 18

October 2, 16 & 30

November 13 & 27

December 11 & 26

2020 - January 8 & 22

February 5 & 19

March 4 & 18

Please have your carts out to the curb by 5:00 am for service.

DO NOT park or place carts within 4'ft of any objects. (i.e.; utility poles, mailbox or vehicles) Carts must be at least 4'ft apart or on separate sides of your driveway.

Carts placed on snow banks will not be serviced. Carts improperly placed, will be tagged and left behind unemptied.

Acceptable materials include:

Plastic

The plastic resin numbering system (chasing arrows symbol) is no longer used to identify acceptable material in the recycling program. Concerning "plastics" our guidelines are simply "We accept all plastic bottles, cups and containers".

- All plastic bottles, cups & containers
- Household bottles, jars & jugs
- Dairy containers & lids
- Produce, bakery & deli containers & lids
- * **Rinse, empty and replace caps & lids** (caps okay as of October 2017)

Paper

- Newspapers & inserts
- Cardboard & paperboard (food boxes)
- Milk, juice & soup cartons
- Office & school paper
- Junk mail & catalogs
- Phonebooks, books (including hardcover) & magazines

Metal

- Aluminum bottles & cans
- Steel & tin cans
- Empty aerosol cans (no pesticide containing aerosols though)

Glass

- Food and beverage bottles & jars

Unacceptable materials include:

plastic bags or wrap, motor oil bottles, Styrofoam, tissue paper, window glass and drink glass, scrap metal, aluminum pans or foil, propane tanks empty paint cans

How do I replace my garbage or recycle bin?

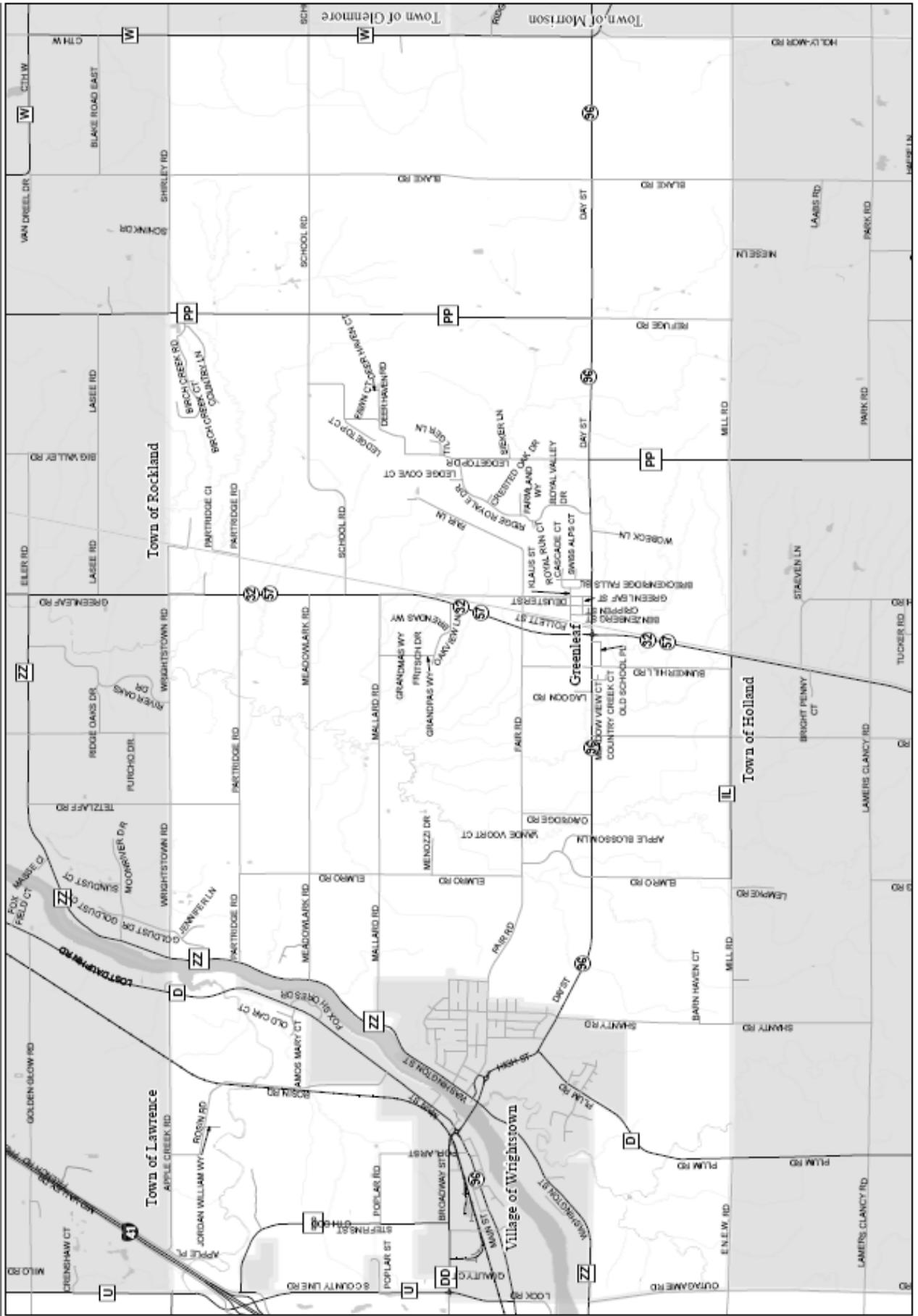
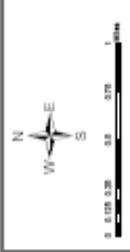
Please Email Donna Martzahl at tcmartzahl@centurytel.net to request a new bin.

How much does a new bin cost to replace?

The cost of a new bin is \$65.00.

All bins are property of the Town of Wrightstown and should be left at the residence when homes switch ownership. The town provides one garbage bin and one recycle bin to all addresses where NEW homes are built.

Town of Wrightstown Road Map



2019 DOG LICENSE REGISTRATION—DUE ON OR BEFORE APRIL 2ND.

Owners Name _____

Address _____

Phone Number _____



Fees for spayed or neutered dogs are \$5.00, intact male or female dogs are \$10.00. License requests must be accompanied with a current rabies vaccination certificate (**NOT the invoice**).

Please make checks payable to: Town of Wrightstown and mail to: Town of Wrightstown, Treasurer, P O Box 175, Greenleaf, WI 54126. The current rabies vaccination certificate will be returned with the 2019 license.

Dog license are due April 2nd (per State Statute 174.052)

You can drop off your license registration, rabies certificate, and payment at the Town Hall on Election Day on April 2.

License issued after April 2 will be charged an additional \$5.—LATE FEE

THANK YOU FOR YOUR COOPERATION!

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Town of Wrightstown
PO Box 175
Greenleaf, WI 54126



Tuesday, April 2
7 am - 8 pm

Wrightstown Town Hall
1527 Day St. Greenleaf